

### **Textbook Ethics Review**

There is no textbook ethics form. The steps for establishing a textbook ethics policy are given below. This is followed by an example of one department's textbook policy.

1. List the Committee Members.
2. List the date and time the committee met and adopted the policy.
3. Summary of action items. If someone in the department wants to use some resource that they or another member will receive income from, then the committee needs to approve such action. If they do approve it, where will the income go? If it goes back to the individual (which it may) why is it ethical?
4. Any other item the committee wants on the legal record.
5. Signature of the chair for receiving the report.

#### **Example of Criminal Justice Textbook Policy:**

Department of Criminal Justice Textbook Committee

(Ida Johnson, Adam Lankford, Mark Lanier)

Textbook Policy adopted on XXX (Date)

The Department of Criminal Justice supports academic freedom and encourages scholarship, including the production of textbooks by our faculty. Consequently we leave course pedagogy, including the selection of a textbook, edited volume, course pack and/or any supplemental materials, up to the faculty member teaching a particular course. However, in order to avoid the perception of a potential conflict of interest, any individual profit garnered from the use of instructor-selected and required materials will be donated to one of the Criminal Justice Departmental accounts or scholarship funds (to be selected by the donor) at the conclusion of each academic year. On this issue, the Department further adheres to the Faculty Handbook:

<http://www.teaching.ua.edu/policies/handbook/contentpdfs/chapter3.pdf>

Chair's Signature and Date: \_\_\_\_\_